



CLEVELAND COUNTY BUDGET BOARD

MINUTES

MONDAY, AUGUST 13, 2018

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 13th day of August 2018 in the Conference Room at 122 E. Eufaula, by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Jim Reynolds, Vice-Chairman
Tammy Belinson, County Clerk/Secretary
Todd Gibson, Member
Harold Haralson, Member
Darry Stacy, Member
First Deputy Billijo Ragland represented Douglas Warr, Member
Marilyn Williams, Member

Douglas Warr, Member, was absent.

(Clerk's Note: A proxy is on file in the County Clerk's Office for First Deputy Billijo Ragland.)

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Daniel Thatcher, Susan Burr, Melinda Duke, Sarita Scott, John Roberts, Jacob McHughes, Bryan Jenkins, Tony Terrell, Undersheriff Blake Green, Brenda Hill and Jacob McGuire.

After the reading of the minutes of the regular meeting of **July 9, 2018** and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**.

Marilyn Williams seconded the motion.

The vote was: Rod Cleveland, yes; Jim Reynolds, yes; Tammy Belinson, yes; Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Billijo Ragland, yes; Marilyn Williams, yes. Motion carried.

A. Items of Business:

1. Sarita Scott **updated on HR Department**, by saying that the Option Period is beginning and the HR Department needs the HealthChoice Tobacco-free Attestation form completed by November 9, 2018.

Chairman Cleveland said that he sent Alison Vinson an email from a company called Dolan that does Webinar Training. One of the training sessions pertains to social media and employees as to what is free speech and what is not in relationship to a

Personnel Policy. He sent it to Ms. Vinson to see if that is something she has looked at before and may want to adopt as Personnel Policy.

2. Melinda Duke **updated** on the **Purchasing Department** and stated that a rebate was received from the PCards in the amount of \$272.06, deposited on August 9, 2018. The next PCard training class is September 12, 2018 and the people that need to go are signed up and others may log into the OSU website and register for the training.
3. **No action or discussion** taken at this time on the County **Audit** of FY14-15 and FY15-16.

B. There was no **new business** to come before the Board.

C. During **Budget Board** members' discussions regarding **County Business**. Harold Haralson asked to see minutes of the Finance Committee and Planning Committee or get a copy of the recording of the meetings. He wants to stay informed on what is discussed. Rod Cleveland said minutes are not taken at the meeting. He discussed having some public meetings or special Budget Board Meeting.

Marilyn Williams said the Court Clerk's office is going to have someone come in as a Courthouse Navigator that the Legal Clinic is putting on. She said this service will begin around September 20, 2018.

Sheriff Todd Gibson discussed how they continue to move forward at the Sheriff's Office. He said that Joy Hampton from the Norman Transcript is coming to work for him.

The Board welcomed Jacob McGuire, Norman Transcript, to the meeting.

Darry Stacy said he has requested information on the money saved from the Office of Management and Enterprise Services and has the District Attorney's Office working on the language to ask the legislatures to apportion the money back to Cleveland County.

Discussion was had on the self-insurance issue in getting the proper information from Health Choice to satisfy the re-insurers.

D. During **public comments**, Assistant District Attorney Jim Robertson let everyone know he will be on vacation for the next week.

E. **At 10:55 A.M.**, Darry Stacy moved, seconded by Jim Reynolds, to **go into Executive Session** for the purpose of the following: Pursuant to Title 25, OS 307B.1 -Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Cleveland County Purchasing Department employees, Melinda Duke and Susan Reese. The vote was: Rod Cleveland, yes; Jim Reynolds, yes; Tammy Belinson, yes; Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Billijo Ragland, yes; Marilyn Williams, yes.
Motion carried.

F. At 11:20 A.M., Darry Stacy moved, seconded by Jim Reynolds, to **reconvene** from **Executive Session**.

The vote was: Rod Cleveland, yes; Jim Reynolds, yes; Tammy Belinson, yes; Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Billijo Ragland, yes; Marilyn Williams, yes.

Motion carried.

During such time the Budget Board members only discussed what was on the agenda and took no action or votes.

Darry Stacy moved, seconded by Jim Reynolds, to **give** the Chairman of the Board the **authority** to proceed as discussed in executive session.

The vote was: Rod Cleveland, yes; Jim Reynolds, yes; Tammy Belinson, yes; Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Billijo Ragland, yes; Marilyn Williams, yes.

Motion carried.

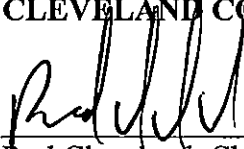
G. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 11:21 am. The motion was seconded by Jim Reynolds.

The vote was: Rod Cleveland, yes; Jim Reynolds, yes; Tammy Belinson, yes; Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Billijo Ragland, yes; Marilyn Williams, yes.

Motion carried.

(Clerk's Note: .The agenda was posted August 9, 2018 @ 4:00 P.M.)

**BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA**



Rod Cleveland, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by:



Deputy County Clerk

